



List of conditions for legal persons and organisations without legal personality

IV. Other services

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I. Administrative conditions	
1. Certificate fees	
1.1. Certificate (Using the Bank's model letter) Including certificate issued on the blocking of an amount on a bank account.	2 000 HUF/application
1.2. Individually drafted certificate	based on individual assessment, but at least 7 000 HUF
2. Conditions of supplementing document / data	
2.1. Based on the Bank's initiative	3 500 HUF/order
2.2. At the customer's request (document more than half a year old)	3 000 HUF/order
2.3. At the customer's request (document not more than half a year old)	300 HUF/page
3. Providing information for every payment in/out	
3.1. Requesting banking and company information	
- in the case of regular procedure (3 working days)	10 000 HUF/application
- in the case of urgent procedure	20 000 HUF/application
3.2. Requesting audit information	
- in the case of regular procedure (3 working days)	15 000 HUF/application
- in the case of urgent procedure	30 000 HUF/application
3.3. Certification of balance on account	
	free of charge
3.4. KHR (central credit information system) (BAR) customer query fee	
- Once a year	free of charge
- More than once a year	5 000 HUF/application
4. Producing copies of banking documentation	
4.1. Authentication of repeatedly generated documents	2 000 HUF/copy
4.2. Producing second copies	300 HUF/page
5. Provision of other information concerning account keeping	
5.1. By mail	
- in Hungary	500 HUF
- Abroad	700 HUF
5.2. By fax	
- in Hungary	500 HUF/page
- Abroad	700 HUF/page
6. Administrative procedures relating to complaints	
	6 000 HUF/SWIFT message or telephone call abroad or letter
II. Transactions not affecting accounts	
1. Conversion of foreign currencies into HUF	
	free of charge
2. Conversion of HUF into foreign currencies	
	free of charge
3. Conversion of foreign currency into other foreign	
	free of charge
4. Exchange of banknotes and coins	
4.1. Up to 100 units of a given denomination	
	free of charge
4.2. Over 100 units of a given denomination	
- in the case of a customer keeping an account with MKB Bank	
- bank note	0.5%, min. 650 HUF
- coin For HUF 1 and 2 coins the change of denomination is free of charge	10%
- in the case of a customer without account with MKB Bank	
- bank note	3%, min. 650 HUF
- coin For HUF 1 and 2 coins the change of denomination is free of charge	10%



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5. Issuing travellers' cheques	0.75%, min. 6 000 HUF
6. Purchasing cheques	
6.1. Purchasing cheques denominated in foreign currencies	
- against payment in HUF	2.5%, min. 5 500 HUF
- Payment of foreign currency involving conversion	2.5%, min. 5 500 HUF
- Payment of foreign currency without conversion	2.5%, min. 5 500 HUF
6.2. Purchasing HUF cheque made out or drawn on foreign bank in the case of payment in HUF	2.5%, min. 2 200 HUF, max. 425 000 HUF
7. Post box rental fee	900 HUF/month
8. Fee payable at the change of the lock on the post box (Including VAT)	25 000 HUF
9. Transfer by postal money order to the address of the beneficiary	1 400 HUF/item + postal charge

III. Safe box rental	
1. Safe box rental fees	
Volume (dm³)	Rental fee (HUF/month) Including VAT
0-10 dm ³	1 800
10-20 dm ³	2 000
20-30 dm ³	2 400
More than 30 dm ³	2 700
2. Fee payable on losing safe box key	30 000 HUF

Terms and conditions relating to this chapter of the List of Conditions that are not detailed herein are laid out in 'List of Conditions for legal entities and for organisations without legal personality - General and specific regulations (V7)'